



IOC World Conference on Women and Sport
February 2012
Los Angeles, USA



Frequently Asked Questions

- 1.) *Who do I contact if I still need to reserve a hotel room?*
If you still need to reserve your hotel room, please contact IOC Protocol, Events and Hospitality Services immediately:
E-mail: Events.womensport@olympic.org
Phone: + 41 21 621 61 11 Fax: + 41 21 621 63 52
- 2.) *What do I need to do if I have not received an accommodations confirmation or guaranteed my accommodations with a credit card?*
If you have not received an accommodations confirmation or need to guarantee your hotel room, please contact IOC Protocol, Events and Hospitality Services:
E-mail: Events.womensport@olympic.org
Phone: + 41 21 621 61 11 Fax: + 41 21 621 63 52
- 3.) *What date should I plan to arrive to and depart from Los Angeles?*
Plan to arrive no later than Thursday afternoon 16 February. The conference opening ceremony will commence at 18:30 on 16 February. The conference concludes at 18:30 on Saturday 18 February.
- 4.) *What should I do if I miss my flight?*
If you miss your flight or have any delays or cancellations, please contact the Conference Transportation Coordinator, Ms. Danielle Sadler. Danielle can be reached at: + 1 818 706 0310 or Danielle@uniquereventsinc.net.
- 5.) *What happens when I arrive in Los Angeles? Will there be transportation to the conference hotel?*
Upon your arrival at LAX, you will be greeted in the arrivals area by the local organizing committee staff. Please look for the Palm Tree event logo upon arrival. The local organizing committee staff will direct you to the transportation area. For arrivals, shuttles will depart every 30 minutes from the airport to the JW Marriott at L.A. Live. Shuttle transportation will be provided to and from the airport from 14 to 20 February. *** Please make sure to send your flight information to: Events.womensport@olympic.org as soon as possible. ***
- 6.) *What is the hotel's address?*
JW Marriott at L.A. LIVE
900 West Olympic Boulevard
Los Angeles, CA 90015
Phone: +1 213 765 8600
Fax: +1 213 765 8601
Website: www.lalivemarriott.com
- 7.) *Where do I check-in at the hotel and get my accreditation?*
First please check-in at the hotel front desk in the lobby to get your room key. Then proceed to the Conference Information Desk located outside the Diamond Ballroom to receive your accreditation and conference materials. The official hotel and conference hotel are the same venue – the JW Marriott at L.A. LIVE.
- 8.) *Is there a Conference Information Desk, and what services do they provide?*
Yes. The Conference Information Desk is located outside of the Diamond Ballroom. The desk will serve as a concierge/information desk for all delegates. Additionally, the desk will have transportation information available concerning departures.
- 9.) *Will transportation be provided if I am not staying at the JW Marriott Hotel?*
No. The JW Marriott Hotel is the official conference hotel. Transportation from the airport will only be provided to the JW Marriott Hotel. If you are staying at an alternate location, you will be on your own to get to the JW Marriott Hotel.

10.) *Where can I exchange money?*

There are currency exchanges at the Los Angeles airports in the international terminals. Also, the hotel front desk will also exchange major currencies. There are two ATM / Cash machines at the hotel which can be found on the ground floor near the bell captain's desk at the main entrance.

11.) *What is the conference attire?*

The attire for all conference events is business attire.

12.) *What meals are covered by the conference?*

The conference meals will cover:

Thursday 16 February – Dinner

Friday 17 February – Breakfast, Lunch, Dinner

Saturday 18 February – Breakfast, Lunch

If you have any special dietary needs, please make the Conference Information Desk aware upon check-in.

There are also six on-premise dining locations at the JW Marriott Hotel. Additionally the surrounding L.A. LIVE area offers several restaurants with a variety of cuisines.

13.) *Are there any social functions?*

The Opening Ceremonies will be held on Thursday 16 February at 18:30 at Club LA.

The Opening Ceremony dinner will be at 20:00 at the JW Marriott Hotel Diamond Ballroom.

The function on Friday 17 February hosted by Intelius will be held at the Conga Room beginning at 19:00.

Note: All social functions are located within walking distance of the hotel.

14.) *Is my spouse or guest welcome to attend the conference and social and meal functions?*

Yes, if your guest is accredited, they are welcome to attend the conference plenary sessions, along with any social and meal functions.

15.) *Are there sightseeing and recreational activities available during the conference?*

For sightseeing information after the conference, please inquire at the Hotel Concierge Desk

16.) *If I arrive before 14 February; or depart after 20 February, what transportation options are there to get to and from the hotel?*

Shuttle transportation will be provided to and from the airport from 14 to 20 February. For guests arriving outside of those dates (unless otherwise indicated by the IOC), transportation to and from the airport will be on your own. *** Please make sure to send your flight information to: Events.womensport@olympic.org as soon as possible.**

Super Shuttle. Cost 16 USD (one way). Reservations are recommended at www.supershuttle.com. This is a shared-ride van which will make multiple stops to/from the airport to the hotel.

Bus service. Cost 8 USD (one way) Here are the instructions for the Metro Rail Service, which will take approximately 1 hour 15 minutes to get to the hotel:

AIRPORT TO HOTEL

- Take the Green Line towards Norwalk
- Change at Imperial / Wilmington to Blue Line towards 7th Street Metro Center
- Exit Pico Station
- Walk West one block on Pico Blvd
- Go right on Figueroa, walk North two blocks
- Turn left on Olympic and the hotel will be one block down on the left

HOTEL TO AIRPORT

- Walk South on Figueroa to Pico
- Turn left on Pico, walk one block east to Pick Station
- Take the Blue Line towards Imperial Wilmington (Long Beach)
- Change at Imperial / Wilmington to Green Line towards LAX (South Bay)

Taxi. Estimated Taxi fare is 50 USD (one way).